A growing body of research shows that regular access to the outdoors makes children happier, healthier and more successful in school and life. At the Children & Nature Network, we believe that access to nature should never be limited by a child’s race, income, identity, ability or zip code. We mobilize leaders, educators, activists, practitioners and parents to increase equitable access to the benefits of nature everywhere children live, learn and play. If you are passionate about the health and well-being of children, families and communities, we invite you to join our incredible team.

**ACCOUNTANT**

The Accountant directs accounting and reporting functions of the organization to ensure that resources are effectively managed and allocated. We are seeking a candidate who is engaged with our mission and prepared to further develop our online platforms, systems and procedures to support a remote organization.

**RESPONSIBILITIES**

- Perform, plan and direct accounting activities of the organization, including receipts, payables, expenditures, payroll, month end close, approvals and financial reporting
- Support the development of annual budgets and project proposals
- Collaborate with key staff on the financial management of projects and grants
- Lead design, revision and maintenance of the accounting platforms and systems
- Develop, implement and maintain effective internal controls, government grant procedures and reporting routines
- Monitor and maintain state registrations and other regulatory requirements
- Coordinate all activities related to preparation and performance of the annual audit
- Prepare and deliver staff training on accounting systems, budget and expenditures
- Participate in organizational activities, meetings and duties as assigned

**A successful candidate** will have the following skills, education and experience:

- 8 years of accounting experience with demonstrated knowledge of nonprofit GAAP, restricted funding, government contracts and audit procedures
- BA degree in accounting, finance or business administration
- Knowledge of trends and developments in financial and administrative platforms, technology, best practices and standards
- Strong interpersonal skills and ability to work collaboratively with colleagues
- Ability to work autonomously within a virtual/remote team environment
- Proficiency in cloud-based platforms
- Access to own computer, phone, reliable internet service

**LOCATION AND TRAVEL**

The Children & Nature Network is a virtual organization with no central office. Some travel may be required, specifically for annual conferences, staff meetings and retreats.

*Date: September 2023*
COMPENSATION & OTHER
Compensation: $72,000 (Benefits include: health insurance, retirement, Paid Time Off & holidays, remote office allowance)
Status: .80 FTE, salary/regular
Reports to: Chief Operations Officer
Start Date: December 1, 2023

We appreciate that diversity of all kinds contributes to greater impact and innovation. We are striving to build a diverse team that reflects the races, ethnicities, religions, gender identities, cultures and lived experiences of the international children and nature movement. We are committed to values of equity and inclusion in the way we work with each other, with partners and peers and in the communities we serve.

APPLICATION
Submit resumes to jobs@childrenandnature.org. Enter ACCOUNTANT in the Subject line. In your email, briefly introduce yourself and share why you are interested in this role. Attach your resume. An additional cover letter is not required.

Application Period: Until October 31, 2023. Candidates are encouraged to apply promptly. Candidates will be considered for interviews throughout the application period.